

LOCAL EARLY EDUCATION PLANNING COUNCIL  
OF SANTA CLARA COUNTY

BYLAWS (approved March 2023)

Article I - Name

The Council shall be designated the Local Early Education Planning Council of Santa Clara County, referred to hereafter as the LPC, whose oversight committee is designated as the Joint Child Care

8.

- b. The charge of the membership committee will be to present to the LPC a slate of candidates for LPC membership slots that will term out in June.
- c. Members of the JCCC may participate in the nomination process.
- d. The membership committee shall submit to the full LPC, candidates for membership consideration at the May or spring LPC meeting.
- e. The full LPC membership shall vote on a list of nominees to forward to the JCCC for final appointment.
- f. The Chairperson(s) of the LPC shall seek approval of the JCCC for final appointment.
- g. Voting privileges shall begin upon the appointment of new members by the JCCC.
- h. Members shall serve in a volunteer capacity without any compensation from the LPC.
- i. Members shall serve at the pleasure of the JCCC and may be removed at any time by their appointing authority.

7. Term and Term Limits

LPC members shall be appointed for a three-year term. LPC members can serve two (2) – three (3) year terms for a maximum of six (6) years in addition to any portion of an unexpired term. Members who term out will be eligible for nomination after one (1) year after the conclusion of their last term.

8. Resignation

A member may resign by giving written notice to the Chair or Co-chairs. The Chair or Co-chair shall report any resignations to the LPC at the next scheduled meeting and forward it to the JCCC.

9. Removal

- a. Under certain circumstances, members may be removed from their position by the appointing authority. beam2

commitments.

- v. Cultural and Geographic Diversity: Attentive to and influenced by the cultural and geographic diversity of the County.
- vi. Innovative, Strategic Thinking: Move outside of one's comfort zone to develop visionary solutions for children.
- vii.

meetings shall be open to the public as mandated under the Brown Act.

2. If a special or emergency meeting is called, it will be in accordance with the Brown Act.
3. All regular LPC meetings shall be governed by Robert's Rules of Order, Revised.

## Article VII - Officers

- 1.

- g. represent the LPC at appropriate functions and events.
  - h. represent the goals and objectives of the LPC.
  - i. perform all other duties necessary or incidental to the office.
  - j. represent LPC at the Joint Child Care Committee as ex-officio member(s).
2. Duties of the Vice-Chairperson shall be to:
- a. assume the responsibilities of the Chair in his/her absence.
3. LPC Executive Committee:
- a. The LPC Executive Committee is the standing committee that consists of the LPC Chairperson or Co-Chairs, and the Chairs of all LPC standing committees. The roles and responsibilities of the LPC Executive Committee are to:
    - i. Review and/or approve the LPC meeting agenda and minutes prior to posting for public view
    - ii. Review and/or approve and LPC letters, memos, and resolutions.
4. LPC Staff Duties shall be to:
- a. record and distribute minutes of the regular LPC meeting.
  - b. keep records of attendance and action/roll call votes.
5. In the absence of the Chairperson or upon his or her inability to act, the Co-Chair shall take his/her place and perform the duties. In the absence of the Co-Chair or his/her inability to act, the remaining members of the LPC shall appoint one of their members to act temporarily as chairperson. (In the absence of both Co-Chairs, the same process shall be employed by the LPC.).

## Article IX - Appointment of Members to Outside Commissions, Councils and Boards

1. Whenever the LPC wishes to name one of its members to serve on another commission, council or board, members may submit a

September LPC meeting or when the appointment is up for renewal.

6. Responsibilities of LPC representatives on an outside commission, council or board will be to:
  - a. Report (written and/or oral) activities of the commission, council or board at regular scheduled LPC meetings. The reports shall be an agenda item at regularly scheduled LPC meetings.
  - b. Represent the interests, values, goals, and objectives of the LPC.
  - c. Seek the advice from the LPC Chair(s), Staff, and Membership w Tj: 0 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99